

MINUTES OF MEETING HELD ON MONDAY 18th JULY 2011

Present Cllr Alistair Marr - Chairman
Cllr John Nicoll
Cllr Andy Notman
Cllr Peter Collins
Cllr Simon West
Mrs Elizabeth Pendered – Clerk

Also present C Cllr Criswell & 3 members of the public

92. Apologies and reasons for absence

Cllr Terry Huggins
Cllr Bob Newell
DC Graham Bull

The meeting will close for the County Cllr, District Cllr & members of the Public to address the meeting

The owners of Swan Weir pond, Mr & Mrs Mayall and Karen Holley, Chairman of Natural Woodhurst were present at the meeting and raised the subject of the work being carried out on the pond. They wished to point out that the work was being funded by grant money received from the National Lottery.

93. Members declaration of Interest for items on the Agenda – Cllr Andy Notman Item 103 Finance – Cheque raised to company of which he is a partner.

94. Clerk's report –

- Jointly Funded Minor Improvement Scheme grant – they are still waiting for their budget position to be confirmed. This was going to be done by the Cabinet on 14th June. There was a meeting today to be held at 2.30pm in St Neots today to discuss further.
- Bollards on South Street. Letter received from Highways stating that they will contact all the residents concerned.
- White lines on W heatsheaf Road. Confirmation also received from Highways that this will be considered for future works.
- Clerk's Holiday – 15th September to 3rd October. Clashes with meeting on 19th September. It was proposed by the Chairman and agreed by all that the minutes could be taken by somebody else. Cllr Andy Notman volunteered.

95. Minutes – The minutes of the meeting held on the 9th May 2011 were read, approved and duly signed as a true record of the meeting.

96. Public Footpaths -

- Abbots Close/Luminus properties** – Clerk reported as actioned. She telephoned and asked for Luminus to deal with the overgrown hedge. They agreed they would send somebody out to inspect
- P3 meeting Thursday 21st July** – Cllr Peter Collins said he would attend and Cllr Alistair Marr said he would if he could.

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97. **Countryside Watch** – nothing to report in Cllr Newell's absence. Cllr Alistair Marr reported that he had had a theft from his property of a welder and some scrap copper.
98. **Village Plan** – Cllr Andy Notman reported that the plan was supposed to have been distributed by July 1st but it is at the printers now and will be distributed to the village within the next week. Collection taking place 4 weeks later. All will be done face to face. The view is to have all the analysis done and the plan to be ready by the end of the year. There will be a prize draw as an incentive to complete the questionnaire.
99. **Toddler Group** – First get together was held on 14th July and was very successful, another will be held in August.
100. **Swan Weir Pond** – All agreed that the complaint that had been received by C Cllr Criswell has been answered at the public address and therefore no further action was required.
101. **Policies**
- i. **Code of Conduct** – adopted by the council
 - ii. **Complaints Procedure** – adopted by the council
 - iii. **Data Protection** – adopted by the council
 - iv. **Freedom of Information Publication scheme** – adopted by the council
 - v. **Health and Safety Policy** – adopted by the council
 - vi. **Management of Records** – adopted by the council
 - vii. **Training Policy** – adopted by the council
102. **Correspondence**
- Parish Plan letter – Cambridgeshire ACRE
 - Street Lighting PFI Project
 - Luminus News
 - Buildings at Risk Register 2011
 - Community Action
 - Clerks Magazine
 - myHuntingdonshire letter from HDC
 - NHS letter
103. **Finance**
- **Q1 report** – all reported to be in order
 - **Internal Auditor's fee (donation to the church)** – it was agreed that the council should pay the auditor upon receipt of an invoice and then he, as an individual, should make the donation to the church
 - **Cheques to be raised: all agreed and approved**
 - a. Cheque 867 - BOLP Consulting £25.00 - website
 - b. Cheque 869 – Woodhurst Village Hall - £60 x 3 meetings
 - c. Cheque 870 – Woodhurst Village Hall - £15 x 1 Parish Plan meeting
 - d. Cheque 871 – Mrs E Pendered - expenses
104. **Items for next meeting** – none raised

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There being no further business the meeting closed at 8.50pm

(these minutes are unadopted by the council)